

Schedule B – Student Code of Conduct

1 Behaviour

- (1) The University expects students to behave in a way that:
- (a) allows reasonable freedom to others to pursue their studies, research, duties, and other lawful activities in the University and on its sites and participate in the life of the University;
 - (b) recognises that the pursuit of academic excellence is a key aim of the University and that proper student assessment and research procedures are essential in achieving that aim;
 - (c) promotes the proper use of University facilities, information, and the property of other persons on its sites.
- (2) Misconduct is prohibited behaviour by a student, and therefore a breach of Bond University's Student Conduct Code, that:
- (a) impairs the reasonable freedom of others to pursue their studies, researches, duties, and other lawful activities in the University or on the site, or on the site of a partner or affiliate organization, or to participate in the life of the University; or
 - (b) hinders the pursuit of academic excellence by circumvention of proper procedures in relation to student assessment or research; or
 - (c) amounts to improper use of University facilities or information or improper use of the property of others on the site; or
 - (d) amounts to improper use of role, responsibility, or authority during placement with a partner or affiliate organization; or
 - (e) is instanced in Clause 2 of this Schedule.
- (3) A student who attempts to commit misconduct is guilty of misconduct.

2 Without limiting the effects of Clause 1(2) and 1(3) instances of misconduct are set out below:

(1) Student Integrity

- (a) All forms of academic dishonesty, including cheating or doing anything which may assist a person to cheat, in relation to assessment. For example:
 - (i) knowingly plagiarising the work of another person, including a fellow student, by adapting or incorporating it in a piece of assessment without due acknowledgement;
 - (ii) knowingly plagiarising the ideas of an author of a text by incorporating them in a piece of assessment without due acknowledgement;
 - (iii) collaborating with another student about assessable work and representing that as individual work;
 - (iv) intentionally fabricating, falsifying or mis-stating results, records of attendance, measures of performance or tasks completed, which are reported in or relied on for the purposes of a piece of assessment;
 - (v) submitting the same or a similar piece of work twice, unless prior approval has been obtained from the coordinators of both subjects;
 - (vi) submitting the same or a similar piece of work when repeating a subject unless prior approval has been obtained from the coordinator;
 - (vii) bringing unauthorised material into an examination room;
 - (viii) accessing unauthorised material in any location during an examination;
 - (ix) using unauthorised material in any location during an examination;
 - (x) removing or endeavouring to remove from the examination room any question or answer paper, other paper provided for use by the student during the examination, or other material that is the property of the University, unless authorised by the Principal Invigilator and Examination Supervisor.
 - (xi) impersonating another student or allowing another student to impersonate him/her for the purpose of completing an examination, assessment task or online activity.

- (xii) negotiating (or attempting to negotiate) or using a website to obtain or seek to obtain or purchase from another person, services, or documentation to complete or to contribute to a piece of assessable work (e.g. ghost writing). This provision applies even if the specified documentation or services are not actually applied to the work completed for assessment. (This provision does not refer to obtaining research material such as published journal articles, books, book chapters and other research material that the student who has acquired such material then uses to complete assessable work with due acknowledgement.)
- (xiii) contract cheating/ghost writing (i.e. submitting work completed for the student by a third party, irrespective of the third party's relationship with the student, and whether or not they are paid or unpaid).
- (xiv) selling, publishing, or distributing (or attempting to sell, publish or distribute), without permission, Bond University course materials, handouts, presentation slides or any other Bond University intellectual material.
- (b) making a false representation as to a matter affecting the student as a student.
- (c) knowingly providing advice, assistance, or services outside of the student's authority during placement with a partner or affiliate organization.

(2) Dealing with Others at the University or External to the University

- (a) Disrupting or obstructing an official University or University sponsored activity, including but not limited to classroom related activities, studying, teaching, research, intellectual or creative endeavour, administration, service, placement with a partner or affiliate organization, or the provision of communication, computing, or emergency services.
- (b) Misrepresenting oneself or an organisation as an agent of the University unless explicit written permission to do so has been granted by an authorised officer of the University.
- (c) Creating a disturbance, being disorderly on site, or failing to comply with workplace health and safety or induction requirements and processes of or associated with a partner or affiliate organization.
- (d) Harassment on the site or in the course of an official University activity based on any of the prohibited grounds of discrimination set out in the Anti-Discrimination Act 1991 for example:
 - (i) Sexual harassment of a person in terms of the Anti-Discrimination Act 1991 (Qld).
 - (ii) Harassment based on an imbalance of power, age, ethnicity, gender, gender identity, disability, colour, national origin, race, religion, intersex status, or sexual orientation of the person harassed.
- (e) Engaging in any sexual offence defined in the University's 'Sexual Exploitation, Abuse, Assault and Harassment Policy COR 4.07', including but not limited to sexual exploitation, sexual assault, public sexual indecency, or indecent exposure.
- (f) Endangering, threatening, assaulting, or causing physical harm to any member of the University community, member of the public, or oneself, or causing reasonable apprehension of such harm, on a site or in the course of an official University activity either directly or by other means.
- (g) Bullying, on the site or in the course of any University affiliated activity, that is offensive, intimidating, humiliating, and/or threatening.
- (h) Engaging in conduct that results in a conviction, a finding of guilt or a fine for a serious criminal offence, whether or not a formal conviction is recorded, that is detrimental to the reputation of the University wherever the conduct that resulted in that conviction, finding of guilt or a fine occurs.
- (i) Making a false, vexatious, malicious, or frivolous complaint regarding inappropriate behaviour of others where the complaint is without merit, intended to cause harm, dishonest, or contains intentionally misleading information.

- (j) Engaging in any other conduct, whether within or outside the University, that is prejudicial to the good order and discipline of the University or brings the University into disrepute.

(3) Dealings with Property or Information

- (a) Intentionally damaging or wrongfully dealing with property on a site of the University. For example:
 - (i) littering;
 - (ii) defacing or affixing a notice to part of the site;
 - (iii) damage to, theft of, or failing to return library material or IT equipment.
- (b) Unauthorised presence in or unauthorised use of University property, resources, or facilities.
- (c) Unauthorised access to, disclosure of, or use of any:
 - (i) University document, record, or identification: or
 - (ii) Confidential or privileged information available during placement with a partner or affiliate organization, including confidential patient records accessed during placement in a healthcare facility.
- (d) Forgery, falsification, unauthorised alteration, or misuse of University documents, records or identification, or University related documents (for example, medical certificates submitted in relation to deferred examinations or appeals) including Admissions fraud.
- (e) Knowingly disclosing confidential information relating to any University matter which is of a confidential nature and which the student has no right to divulge.
- (f) Misuse of Information Technology facilities, including software, or communication facilities of the University. For example:
 - (i) gaining or assisting another person to gain unauthorised access to a facility;
 - (ii) using a facility for unauthorised purposes;
 - (iii) unauthorised modification, transfer or deletion of any hardware, software, or data;
 - (iv) unlawful copying of software using a University facility or installing software on a University facility without authorisation;
 - (v) downloading, viewing and/or distribution of illegal, pornographic, or extremely violent material.
- (g) Failure to comply with directions from authorised officers in the performance of their duty, including providing false information, including false identification, or failure to provide information to the University or to authorised officers in the performance of their duty.
- (h) Misuse, theft, misappropriation, destruction, damage or unauthorised use, access, or reproduction of property, data, records, equipment, or services belonging to the University or any other person or entity.
- (i) Possessing property which the student knows or has reason to believe may be stolen or misappropriated.

(4) Behaviour at the University or in the course of an official University activity

- (a) Creating a disturbance or being disorderly. For example:
 - (i) using insulting, threatening or obscene language on a University site, whether verbally or in writing;
 - (ii) lighting a fire without permission;
 - (iii) throwing stones or other missiles;
 - (iv) injuring or frightening birds or other wildlife;
 - (v) public urination;
 - (vi) wilful exposure;
 - (vii) the act of graffitiing.
- (b) Possessing, using, manufacturing, distributing, or selling illegal drugs or drug paraphernalia.

- (c) Smoking (using smoking products or electronic cigarettes as defined in the 'Smoking on Campus Policy COR 1.13') on any Bond University campus in all indoor and outdoor areas except for Designated Smoking Areas.
- (d) Possessing, using, or storing any weapon, dangerous instrument, explosive device, fireworks, or dangerous chemical.
- (e) Use of a motor vehicle in a dangerous manner on campus.
- (f) Not satisfactorily complying with an order made by the Disciplinary Board or other decision maker.

(5) Dealings with Officers of the University

- (a) Obstructing or attempting to interfere with the lawful performance of duty by an officer of the University.
- (b) Failing to supply the student's name and address when required to do so by an officer of the University who reasonably requires the information for the performance of the officer's duties.
- (c) Failing to supply the student's student card or other evidence of identity when required to do so by an officer of the University who reasonably requires proof of identity for the performance of the officer's duties, unless the student had reasonable cause not to provide the evidence sought and the student supplies the student card or other evidence of identity to the University Registrar within 48 hours of the time when supply was required by the officer.
- (d) Recording by audio and/or visual means any class, consultation or discussion with a teacher or member of staff without the prior express consent of that person.
- (e) Passing to or transmission to any other person any recording by audio and/or visual means of any class, consultation or discussion with a teacher or member of staff without their express consent.
- (f) Disobeying a reasonable direction of an authorised officer. For example:
 - (i) refusing to leave a building or part of a building when directed to do so by a security officer
 - (ii) failing to comply with a direction by a member of the academic staff not to record by audio and/or visual means any class, or to refrain from passing recordings of classes to others.

(6) Behaviour in Student Housing

- (a) Any breach of the Student Housing Rules (as defined in the Student Housing Handbook) including but not limited to:
 - (i) Possession of alcohol in glass bottles less than or equal to 500ml;
 - (ii) Creation of disruptive noise including loud and/or sustained music, yelling, or noise after 11pm (or 9pm during study and examination weeks);
 - (iii) Use of naked flames of any kind including candles, incense, oil burners and sparklers.
 - (iv) Damage or vandalism to University property by the student or a visitor.